

# Financial Responsibility Statement – Student View

If a student has not completed the Financial Responsibility Statement by June, 2012, a **Registration Lock Hold** will be placed on the Student Center preventing enrollment in any course. *To remove this hold, a student must complete the Financial Responsibility Statement.*

To complete the Registration Lock through the hold:

1. Sign into the Student Center via [buckeyelink.osu.edu](http://buckeyelink.osu.edu).
2. Click on the “Details” arrow in the Holds box.
3. Click on **Registration Lock** hyperlink in the Hold Item.
4. Click on **Complete Financial Responsibility Statement** in the Hold Item.
5. Check the **I Agree** box for all three statements and **Submit**.

The first screenshot shows the Student Center navigation menu with 'Academics' expanded. A 'Holds' dropdown menu is open, and 'Registration Lock' is highlighted. The second screenshot shows the 'Your Holds' page with a table listing the hold. The third screenshot shows the 'Hold Item' details page with the 'Complete Financial Responsibility Statement' link highlighted.

| Hold Item                         | Amount | Institution               | Term                           | Department        |
|-----------------------------------|--------|---------------------------|--------------------------------|-------------------|
| <a href="#">Registration Lock</a> |        | The Ohio State University | Begin Term - Srvc Indicatr Use | University Bursar |

**Your Holds**  
**Hold Item**  
[Complete Financial Responsibility Statement](#)  
**Reason and Contact**  
Description: The Ohio State University  
Term: Begin Term - Srvc Indicatr Use  
Reason: Financial Responsibility Stmt  
Department: University Bursar  
Contact:  
**Instructions**  
Please complete your Financial Responsibility Statement before registering for classes.

Once the Financial Responsibility Statement is completed for the term, this message will appear when **Complete Financial Responsibility Statement** is selected.

The screenshot shows the 'Statement of Financial Responsibility' page. A message box contains the following text:

**IMPORTANT INFORMATION REGARDING ELECTRONIC SIGNATURES**

**i** You have already acknowledged the Financial Responsibility Statement for the current Term(s) that registration is open for. Please check back later to confirm for future Terms.

## **Financial Responsibility Statement FAQs**

### **What is the Financial Responsibility Statement**

This statement outlines the terms and conditions of the financial responsibilities and obligations associated with attending The Ohio State University.

### **I am planning to graduate this term. Do I have to complete the statement?**

You are required to complete the Financial Responsibility Statement only if you will continue to attend Ohio State after graduation -- either as an undergraduate or a graduate or professional student.

### **Why is Ohio State doing this?**

Attending The Ohio State University creates a financial obligation. We feel it is important that students understand and acknowledge the financial responsibilities associated with attendance.

### **Do other institutions do this?**

Yes. It is a common practice among higher education institutions across the United States, and it is consistent with the national movement to increase financial literacy among college students.

### **How do I complete the Financial Responsibility Statement?**

Students agree to the terms and conditions of the Financial Responsibility Statement each term with an electronic signature through the Student Center.

### **When is the statement effective?**

The Financial Responsibility Statement is required each term starting with registration for summer 2012. The statement is applicable only for the term for which it is signed.

### **Why do I have to do this every term?**

Each term's registration is considered to be a separate commitment or "purchase" for which a student must accept financial responsibility.

### **My parents pay my tuition. Can they complete the form?**

No. While payment by a third party is acceptable, it is the enrolled student who is ultimately responsible for agreeing to the terms and conditions of the Financial Responsibility Statement.

### **What if I have an appointment or a scholarship that covers the cost of tuition?**

Because certain eligibility is required and must be maintained in order to have the cost of attending Ohio State covered by other means, students who have their cost of attendance paid by graduate fee authorizations, appointments, sponsorship, scholarships, or other third-parties are ultimately financially responsible for these costs. As such, all students must agree to the Financial Responsibility Statement each term for which they are enrolled.

### **What if do not submit the statement?**

Students who do not complete the Financial Responsibility Statement prior to registering each term will have a Registration Lock Hold placed on their account, preventing them from registering, adding course, or moving off of a waitlist. Once the statement is completed for the term, the hold is removed.

### **I accepted the Financial Responsibility Statement, but still can't register what should I do?**

First, check to see if you have other negative service indicators which require your attention. If not, contact the Office of the University Bursar at [bursar@osu.edu](mailto:bursar@osu.edu) or 614-292-1056 between the hours of 8 a.m. – 4 p.m. Monday – Thursday, 9 a.m. – 4 p.m. on Friday.